

AZIENDE/UNIVERSITA' PROGRAMMA ERASMUS+ TRAINEESHIP 2015/16

Azienda/Università straniera	Area e livello di Studio	Settore e area di attività del Traineeship	Posti disponibili, periodo e durata del Traineeship	Livello conoscenze linguistiche e informatiche richiesti	Altre richieste dell'Ente e/o servizi offerti
Babel Idioma y Cultura - Malaga - Spagna e mail: boelo@babelidiomas.com phone: +34 952608487	Languages, Business, Tourism Livello: first level or above	Dealing with clients and assist management in admin and marketing tasks.	1 studente 3-9 mesi Inizio a gennaio	Spanish B2, English B2 General computer skills	
Bangor University - School of Biological Sciences Bangor - UK e mail: o.golyshina@bangor.ac.uk phone: +44 1248383629	Microbiology, Biochemistry, Molecular Biology, Biotechnology Livello: tutti	Isolation and taxonomy of extremophilic prokaryotic organisms; taxonomic diversity of extremophilic microorganism; metagenomics for enzyme discovery: construction of metagenomic libraries; screening for enzymatic activities from metagenomic resources and enzyme characterisation.	1 studenti 2-9 mesi	English Basic bioinformatic tools	
Camera di Commercio Italiana per la Germania Frankfurt am Main, Berlin, Leipzig e mail: hgutjahr@itkam.org phone: +49 3024310442	Economy, Languages, Translation, Culture Studies Livello: Bachelor or Master degree	The Italian Chamber of Commerce for Germany will organize an activity plan for trainee in concordance with the organization's duties and responsibilities. The hosting company's tutor will support the student. Furthermore, the Italian Chamber of Commerce will involve the trainees in all practical matters and provide them with appropriate training space.	2-11 studenti 3 mesi Da gennaio	German B1 Optional: English Good computer skills	
Camera di Commercio Italo-Ellenica di Atene - Grecia e mail: italia@italia.gr phone: +302107213209	Economia e Commercio, Relazioni internazionali Livello: First Level degree	Assistenza ufficio Internazionalizzazione: ricerche di mercato; organizzazione incontri imprenditoriali; fiere ed eventi camerali	4 studenti 3 mesi	Inglese (B1/B2) Office, Internet	
Centro G. Leopardi - Scuola di lingua e cultura italiana Valencia - Spagna e mail: direzione@centroleopardi.es phone: +34 963621711	Languages Livello: tutti	Conversation lessons to Spanish students, managing of the school Facebook page and of the didactic resources	9 studenti 2-3 mesi Da gennaio a settembre	Spanish B2 Optional: English Basic Computer Skills	
Confindustria Romania - Bucarest - Romania e mail: r.ferri@confindustria.ro; c.loj@confindustria.ro	Finance, Economics, Political Sciences Livello: First level degree/Master degree	Following duties as researcher Back office tasks, Assistant Manager, Translator for Italian clients, and Writer of sector studies an economical target issues on Romania, etc.	6 studenti 3-6 mesi Da gennaio a settembre	English B1	
Creativando S.L. - Siviglia - Spagna e mail: arturo@creativando.es phone: +34 954221199	Preferred if specialized in events	Cooperation with operations manager to prepare travel programs and budgets to clients, negotiation with suppliers, administrative task	2 studenti	English and/or French + Spanish Office + Internet	
DOK Incubator - Praga - Repubblica Ceca e mail: andrea@dokincubator.net phone: +420224241046	Journalism, Communication, Management Livello: tutti	Taking care of the website and social media, writing newsletter and articles for DOK Incubator's partners, helping with database, assisting in the organisation of a one-week workshop	2 studenti 6 mesi Da gennaio	English C1 - C2 Basic user level of Mac or Windows, knowledge of social medias	Fluent English speaker, interest in PR and films, writing skills required
EASD Valencia - Valencia - Spagna e mail: international@easdvalencia.com phone: +34963156700	No specific course required Livello: tutti	Provide support to the IO members and administrative tasks, support during the orientation programme including preparing resources and meeting incoming students, possibility of assisting teachers.	2 studenti 6 mesi Inizio a gennaio	Spanish B2-C1, English B2-C1 Optional: Catalan Intermediate level Microsoft Word, Excel and Access, Wordpress	Ability to work in team, outgoing personality, customs service skills, confidentiality
EGS (International) Ltd - Bordon Hampshire - UK e mail: wcolautti@egssurvey.co.uk phone: + 44 (0) 1420489329	Geology, Geophysics, Environmental Science, Physics, Engineering and Geography (Mapping/GIS)	Involving in processing marine geophysical data and its integration with bathymetric datasets for engineering and environmental applications.	2 studenti 3-6 mesi Da marzo a settembre	English MS Office Package. Any Geophysical	
Eurologos Group SPRL - Brussels - Belgio e mail: o.troiano@eurologos.be phone: +32(0)27354818	Translation Livello: Second level degree, Phd	The aim of the placement is to familiarise students with the market of multilingual communication by offering them an international working environment with many and varied tasks (translation, revision, proofreading, adaptation, database management and administrative tasks)	1 studente	At least French or English as a source language	
European Academy - Bucarest - Romania e mail: t.busini@europeanacademy.ro tommaso.busini@gmail.com phone: 040746776319	Political Sciences, Economics, Law Livello: First or Second Level Degree	Researcher, External Relations and Administrative office tasks, Assistant Manager for the President, Writer of sectorial studies for EU projects on Romania. The Trainee will act a marketing and business development role for the European Academy commercial action toward foreign ngo's, institutions and companies in Romania. It is planned the active role of the trainee on market researches, in organizing economical missions and commercial events, in writing business information services related to Structural funds and business opportunities in Romania. It is planned a role also on communication duties. After the first phase of the stage, the candidate will receive an education on EU financing in Romania and on international cooperation programs, especially on projects EA is carrying out on European Social Fund.	6 studenti 3-6 mesi	Good English Basic Windows (Word, Excel, Powerpoint) and Internet	

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Expertranslators LTD - London - UK e mail: certified@sent.com phone: + 447542389424	Traduzione e interpretazione	Proofreading, translations, design/layout of translations, translation legal system in the UK, visits to notary and lawyer, translation management system	1 studenti 3 mesi Inizio a gennaio	English (good level) French/Spanish (optional)	
FAUST - Instituto de Lingua e Cultura Lda - Quarteira - Portogallo e mail: info@faust.pt phone: +351 289 301 356	Languages Livello: tutti	FL Teacher & Office Work of a Language School	2 studenti 10,5 weeks	English (B2), and Portuguese (A2)	
Freelance Providers LTD - Cork/Limerick - Irlanda e mail: info@translit.ie phone: +353876154448	Languages, Translation, Marketing, Web/Development/ Design Livello: tutti	Office administration, Marketing, Web Development	2 (or more) studenti 3-9 mesi Inizio a marzo	English B2 General knowledge of Office suite, Windows, websites.	
GEBAS atelier architects s.r.o. - Brno - Repubblica Ceca e mail: eliska.gebas@gebasatelier.cz phone: +420739661659	Architecture	Carry out an outline of building work units from a preliminary plan, carry out previous data capture, constructions details, exterior and interior design, architecture of buildings, 3D visualization, graphics.	3-9 mesi	English A2 Archicad, Photoshop	
Lingua-World GmbH - Cologne/Frankfurt/Stuttgart - Germania e mail: info@lingua-world.de phone: +49 22194103-0	Language-related degree program (Translation, English, Roman languages, etc.) Livello: First level degree	Proofreading and quality management of translations made by external translators. Translation of minor texts from trainees' particular foreign language into their mother tongue	2 studenti 2 mesi	German 2 Optional: English, French, Polish, Dutch or other Microsoft Office	The Company normally offers a monthly allowance to the trainee of € 400,00 (not compulsory)
M.E.P. Europrojects Granada S.L. - Spagna e mail: info@mepegranada.com phone: +34 958250284	Political Sciences, Translation, Communication, Marketing, Literature and Philosophy, Law Livello: Students or recent graduates, 2nd cycle degree (Master), 3-year degree (Bachelor)	We would be interested in receiving a trainee to help us carry out touristic activities and administrative tasks. The trainee would be in charge of some of the following tasks/activities depending on their profile, skills, knowledge and attitude and according to the needs of our organization at that specific time: -To search and create databases, which could be either potential or actual clients. In particular, the goal is to identify customers that are planning (or interested in) coming to Granada. - To create and/or translate Spanish documents into English (or other languages the trainee knows) and viceversa . These documents will include information about Granada and Andalusian touristic destinations, an invitation letter and an introductory letter about the company. -To do translations and web editing. To manage our web site, our Facebook page and all the aspects related to the public image of the company. -To carry on and keep the communication with international contacts. This consists mainly of e-mailing or calling potential or actual clients to inform them of our services. -To accompany clients to cultural visits. After training the trainee, it will also be their task to guide the groups around the city of Granada and to do the interpreting between them and the Spanish local people. - To be responsible of groups during the trips organized outside Granada. -To attend Spanish lessons and to evaluate linguistic skills and level of Spanish. -To prepare the intermediate and final reports of the group. -To make web searches and create databases of accommodation, training placements, restaurants, collaborating organisations, etc.	4 studenti 3-9 mesi	Spanish intermediate, English intermediate Knowledge of Microsoft Office	Social skills: team spirit, communication skills, problem-solving skills flexibility, ability to adapt in multicultural environments.
Mainstream Translation & Interpreting Services Dublino - Irlanda e mail: office@mainstreamtranslations.com phone: +353864083332	Translation Studies Livello: Bachelor, Master degree	The traineeship includes translating various types of doc. and as well interpreting and organizing legalization procedures	3 studenti Minimo 2-3 mesi Da gennaio	English, Spanish, French Optional: German, Portuguese, Russian, etc. Microsoft office, Powerpoint, Excel	Translation experience
Maritime Research Institute Netherlands - Wageningen - NL e mail: hrm@marin.nl phone: +31317493295	Naval Architecture and Marine Engineering Livello: Master degree/second level degree-PHD	R&D traineeship topics can be found on the website: http://marin.catsone.nl/careers/index.php?portalID=3135 The student have to apply for traineeship/internships through the website: Applying to Open application internship I Marin.	6-12 mesi	English (high level) Dutch (optional) Microsoft Office, Matlab, Python, Fortran, C++, Rhinoceros, ACAD	
Nacházel Architekti - Prague - CZ e mail: zuzana@narchitekti.cz	Architecture Livello: last year of Master studies, Master degree/Second level degree, Phd	A trainee will become a member of Nacházel Architekti design team and cooperate on the running residential projects	4 studenti 4-9 mesi	English B2 Optional: German, Czech 3D modelling skills, CAD software, Rhino, Photoshop	Model making skills

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Office de Tourisme de Saint - Malo - France e mail: accueil@saint-malo-tourisme.com phone: +33 (0) 299566460		Welcoming tourists at the main desk and by phone or mail	1 studente 2 mesi minimo	French, English Optional: German, Spanish, Italian	
Office de Tourisme du Mont Saint - Michel - Francia e mail: ot.mont.saint.michel@wanadoo.fr phone: 0233601430	Languages, tourism, translation, interpreting Livello: first level degree	Reception of french and foreign visitors, sale of tourist information's material, sorting of the postal and electronic mail	2 studenti 3 mesi Da giugno a settembre	English, French: fluently Word, Excel, Outlook	
Pacte Group - Barcellona - Spagna e mail: gr.pacte@uab.cat; amparo.hurtado@uab.cat phone: +34 935812761	Translation studies or similar Livello: Master degree or PhD Student	Participation in tasks related to research in translation competence acquisition. Participation in the organisation of events related to translation research.	2 studenti 2-9 mesi Da ottobre a luglio	English C1, Spanish C1 Microsoft Office	
Prolangua - Berlin - Germania e mail: c.funktelt@prolangua.de phone: +49 (0) 3034624008	Translation Livello: tutti	Organisation of the translation projects.	3-4 studenti 2-6 mesi	German and English Optional: French, Russian, Dutch, Spanish, Portuguese MS Office	
Rosetta Translation Ltd - London - UK e mail: bgayon@rosettatranslation.com phone: 02072482905	Translation Livello: First and second level degree	Account management for individual clients, quality checking documents, translations, terminology management, admin tasks.	20 studenti 3 mesi	Languages: any, as long as English is fluent Windows	GBP 300.00 monthly allowance given to all interns
RWTH Aachen University - Aachen - Germania e mail: post_acs@eonerc.rwth-aachen.de phone: +49 2418049700	Electrical/Mechanical/Informatic/Electronic Engineering, Computer Science	Development of an electro-thermal house simulation using Modelica. Integration of a control layer controlling the devices in the simulation platform. Your project will be the development of a test setup for cloud-based building energy services in an artificial building environment. Controller Design Optimization for MVDC grids/Microgrids; stability analysis for MVDC; implementation of linear and nonlinear controllers for stability of MVDC; stability analysis of Dual Active Bridge; hardware in the Loop Implementation of Control Algorithms; power hardware in the loop implementation; development of merging units; development of routable GOOSE for protection application using WAN system.	1 studente (per opzione) ci sono 6 opzioni di area traineeship Da 2 a 6 mesi dipende dall'opzione	English Optional: German Computer skills: Matlab, C++, C	
Servizi all'Industria Italiana SA - Bruxelles - Belgio e mail: delegazione@confindustria.eu phone: 022861211	International relations, Legal affairs, Communication	The trainee will support the policy advisers of the Delegation of Confindustria in Brussels in different tasks (Monitoring the EU legislative and non legislative initiatives of the European Institutions, participation to the meetings of the Committees of the European Parliament, writing report.	1 studente 3-5 mesi	Computer literacy	
Sprachschule Aktiv - Monaco - Germania e mail: mail@sprachschuleschule-aktiv.de phone: 08920062435; 08920062436	Area studio: tutte Livello: tutti	Customer advisory service, contact with the teachers, organisation and management of the language course, marketing, social media, office work.		German (basic), English Basic computer skills	
Studio - Solution.com Ltd - New Romney Kent - UK e mail: hr@internship-uk.com phone: +44 1797362727	Livello: First and second level degree, Master degree, Bachelor degree	Facilitating SIMS bookings and telephone bookings, customer care, customer follow-up, up-selling, lead generation and management, partner relations, contracting new partner companies, negotiating allocations and prices with suppliers.	30 studenti 1-6 mesi	English B1	Application by website: internship-uk.com
The Company Leszek J. Olejniczak - Hamburg - Germania e mail: leszek-jan.olejniczak@dvag.de phone: +49 4073931329	Economics and Finance Livello: tutti	To know the principles German financial markets, current law and labor market. One of the main duties will be looking into and taking care of a proper relationship between our business partners, banks and the Deutsche Vermögensberatung Company.	3 studenti (one by ones: first student from January to March, second one from April to June, last one from July to September)	German and English B2/C1 Microsoft Word and Excel	
The National Trust for Scotland; Ben Lawers National Nature Reserve - Lynedoch - UK e mail: hcole@nts.org.uk phone: 01567 820988	Biological sciences including botany, ecology, zoology or related subjects	The opportunity to work alongside property staff carrying out survey and monitoring, general estate management and other ranger led activities on Ben Lawers NNR. This will include: Survey and monitoring of plants Estate management Information provision/interpretation	1 studente July-September	English Microsoft Office	
The Rosetta Foundation - Dublino - Irlanda e mail: info@therosettafoundation.org phone: + 353867851749	Translation/Interpretation or Foreign languages Livello: tutti	The trainee will join a small, multicultural team and gain hands-on experience in a non-profit organisation working internationally to promote equality.	2 studenti 6 mesi	English B1 or higher	

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Traducciones Castilla - Valladolid - Spagna e mail: traducciones@traduccionescastilla.com phone: +34 983375088	Translations, Languages Livello: First level degree, Master degree/Second level degree	Translations from various fields	4 studenti 3-6 mesi	English Optional: French, Portuguese Word	Seriousness, and good attitude
Universidad Catolica San Antonio de Murcia - Murcia - Spagna e mail: rcalatayud@ucam.edu phone:+34 968278640	Each Aea Livello: all	The UCAM offers different internship Grado en Ingenieria Informatica, Molecular Pathology and Pharmacogenetics, research Center for High Performance Sport, Jefatura Estudios, TIC & Multimedia, International Projects Office, Communication Sciences, Law	2 studenti per ogni traineeship 3 mesi	Spanish B2 Optional: English Basic Computer Skills	
Universidad Politecnica de Cartagena Murcia - Spagna e mail: anna.gargiulo@upct.es phone: +34 968325971	Any relevant discipline (Computing, Business and Translation and Interpretation degrees are consider an advantage)	Help with organization of the international programmes, oral and written communication principally in Spanish, but also in English, inputting and editing documents in Excel, Word and PowerPoint, providing the information from the International Office to the teachers and students, help with dealing with the bilateral agreements with universities all over the worlds, creating and supervising materials for incoming and outgoing students, answering the student's questions, that are related with the university and also with life in Cartagena, helping them with the paper work and to resolve different kinds of problems	5 studenti 6-9 mesi	Fluent Spanish-written and spoken Optional: knowledge of English Word, Excel, Access, PowerPoint	Applications should include a CV and letter of interest. No financial contribution
University of Graz - Graz - Austria e mail: international@uni-graz.at phone: +34 3163801249	Livello: Bachelor, Master, PhD	Implementation of international mobility programs and general administration of educational projects; preparation and organization of cooperation contracts/activities and support during visits of international guests.	1-3 studenti 4-9 mesi	German C1/C2 English C1 Office	
Word Perfect Translations Limited - Dublino - Irlanda e mail: translations@wordperfect.ie phone: +35318720008	Linguistic Studies Livello: tutti	Project management, translation and proofreading of several types of documents, linguistic revision, linguistic coordination, DTP of documents, creation of style guides, linguistic testing, translation of documents: from and into English - main area: public sector translations, liaison interpreting.	6 studenti 4-6 mesi	English Optional: French, Portuguese, Spanish, etc. Excellent computer skills	Linguistic qualifications